MEETING MINUTES

Meeting/ Project Name:	MT Invasive Species Advisory Council		
Date of Meeting:	1/20/16	Time:	10-4
Minutes Prepared By:	Stephanie Hester	Location:	Capitol Rm. 172

1. Meeting Objective

Regular bi-monthly meeting—stakeholder listening sessions, administrative business and programmatic planning

2. Attendees

Bryce Christiaens, Tom Boos, Amy Gannon, Dave Burch, Lori Witham (proxy for Gary Adams), Jeff Baumberger, Mike Miller, Patricia Gilbert, Steve Wanderaas, Tom Smith, Virgil Dupuis, Stephanie Hester

Phone attendees: Floyd Thompson, Jane Mangold, Jim Jacobs, Lindy Garner, Steve Bekedam, Steve Tyrrel

3. Agenda and Notes, Decisions, Issues

Topic	Discussion
Welcome & Introductions	Bryce opened the meeting at 10:10 Round robin introductions
Budget	Have raised ~$56,000 • Budgeted for meeting costs, Summit, and contractor expenses for assessment and summit facilitation • we have not paid contractor anything to this point • potential need is a computer for coordinator • have paid down payment at Gateway Center for summit venue
Grant Applications	Applications to NWTF and Western IPM Center have been submitted for the terrestrial weed and pest portions of the strategic plan, respectively NWTF for terrestrial component. Hearing is **Tuesday March 1, at 11:30** • Need Council members to present at hearings • To attend: Steven B, Jane M., Amy G., Bryce, Steve T., Gary (most likely), Floyd (?), Stephanie, Tom, • Presentation to describe why they are on council and why it's important • <mark>ACTION</mark>-send application to presenters. Bryce to send guidance on presentation points. IPM Grant—Pest component • 29 proposals received, 4 in workgroup category • Will know in early February • Signature Program might fund project if IPM does not DNRC AIS Grant application • Due March 15, 2016 • Council will apply for AIS portion of strategic plan
Other	Tom-presented Invasive Species education packet. He has copies if anyone is interested • Free to teachers through MEA conference • Includes lesson plans and informational materials about Invasive Species in Montana that exist or are threats • Potentially use packet for MT Wild public program Lindy new role with USFWS • Lindy is representing USFWS for sage grouse advisory team and strategic

	plan development. Coming from an invasive perspective rather than fire. Building off of Boise meeting. • Chuck mentioned the #1 priority coming out of Boise meeting is tracking invasive species over time
Karen Coleman-- MNHP	MTNHP—has not added invasive data to system • Might potentially add this data in future—need stable, dedicated funding • No authority to collect invasive species data • Could add invasive species data to Field Guide and map viewer • Contact Bryce Maxell (bmaxell@mt.gov) for access and training issues • Karen will mail handouts about system to Steve W. Q: How do you account for multiple surveys in the same location? A: System can layer data. ACTION: continue discussions with MTNHP about incorporating invasive species data into its systems

Chuck Bargeron-- eDDMAps	Chuck provided overview of eDDMaps
	Key points:
	• Dave Burch and Ian Foley verifiers for Montana
	• ACTION: provide Chuck w/ verifiers for other species if gap exists
	• eDDMaps Pro being released soon—provides ability to capture data while offline
	• Q: How do you motivate people to use system: A: Best successes have been with states that do outreach about system. Some have mandated it as the repository. Florida has billboards and other E&O about reporting invasives (I've Got One). Has been very effective.
	• DOI is releasing an EDRR guidance document soon that may include data collection and distribution, and language standards (e.g. density. What is high vs. low)
	• Federal agencies and eDDMaps
	    o Forest Service—data is being added now
	    o NPS—have most of their data
	    o BLM—spotty. Will change with standardization conversation

Assessment Discussion	Budget information • Concerned that the budget isn't accurate and could be presented in a simpler way • Problems with over- and under-reporting and not everyone reporting the same • Overall the budget information is complicated • What does the stakeholder need to know about budget? This should drive the budget information shared in the report • Qualify that budget is complex and this is only a snapshot • Budget doesn't show gaps. Maybe look at zeros a bit more? Survey wasn't designed to identify budget gaps. • Doesn't account for man hours. E.g. McCone County • Survey respondents don't necessarily know difference between disbursements and incoming funds • Concern of legislators making decisions from budget numbers • Suggestion: get small group together to look at numbers and decide what to present in terms of budget • ACTION: direct Lisa to simplify, summarize, and qualify what this budget is

	and what it is not. It's not a complete picture and its complex. Just a snapshot. Decision to include a budget summary narrative with sage grouse/invasives web that shows how organizations connect. Identify gaps via who didn't respond.
	Recommendations • <mark>Add NEW RECOMMENDATION</mark>: An accurate picture of the real invasive costs requires more in-depth study, Need true financial picture • Recommendation U: doesn't seem to be reflective of what data collected from the survey says, i.e. data collection not necessary to implement program • Recommendations for council only. Don't put these out as Council recommendations • Would rather see list of gaps or issues to address. Review data through lens of gaps • See pg. 41. Like this format. Good to put respondents information in document • Distinction between recommendations based on collection of data and what recommendations are coming from Lisa's experience working in this arena • <mark>ACTION</mark>: Report needs to include a summary of respondent's recommendations. Include recommendations from Lisa that are qualified with how they were derived. Include survey respondent's recommendations. Review data and identify gaps General • Clarify document is strictly a summary of respondents of assessments • Identify expert advice vs. respondents recommendations. • Use of passive voice. Be clear about who, what, where • Check species names, Amy to send some corrections • Detail methodology for how these recommendations were derived and how they connect with data. Are the recommendations from Council or report • Respondent recommendations in assessment • Need to make sure organization, agency descriptions are correct • Pg. 34. Flathead is sub basin of Clark Fork—Flathead, Lower Clark Fork, Middle Clark Fork (Tom would like to see this updated) • Executive summary should address research. Importance of research is a gap. • Pg. 47 – question about research table. Local/county governments do not do bulk of research • Make report an invitation to discuss ideas • <mark>ACTION</mark>: get comments to Lisa by Jan. 31, 2016. Everyone responsible for reviewing own organizational information and getting corrections to Lisa. • Summit subcommittee will finalize agenda and planning activities. Council to provide overall guidance.
Summit Agenda	Managing attendance—open vs. targeted • Send targeted invitations but like open Summit • Don't restrict but recruit key individuals • Potential for offsetting costs • <mark>ACTION</mark>—council members send list of invitees. • Go through process of registration. Target folks who need to be there but didn't register • 2nd goal change to "identify key gaps and needs in existing Montana

	legislation
	• SH to revise agenda and send to Lisa
	Speakers
	• Governor welcome—invited to speak. Waiting on answer.
	• Mike Ielmini—Invasive Species coordinator for USFS. Mike is going through the same process MISAC is at a national level—yes invite
	• Barry Gibbs (Canada)—present challenges they are going through, so we can learn from their lessons—yes invite
	• Like idea of speakers that address international, national, and then Montana
	• Is history section needed? Most like idea of a historical perspective
	• ACTION—proceed with speaker invitations
	Categories
	• Suggested topics: Prevention, Detection, Rapid Response and Control
	• Allow plenty of time for dialogue and discussion
	• Allow plenty of time for stakeholder input in breakouts
	• Suggestion for categories Prevention, EDRR, Control/Containment, Restoration
	• Suggestion to add Funding
	• Think about how these categories align with survey
	• Focus on gaps
	• ACTION: Summit committee continue discussions to finalize categories
	ACTION: Set-up Summit sub-committee meeting for week of 1/25
	Add Senator Pat Connell, SD 43 to invitee list
	MT WILD program—April 12th
Tribes & MISAC Coordination	• How do we engage tribes
	• Virgil will work on ideas for enhanced participation
Wrap-up	• MOTION: Dave motioned to adjourn
	• Mike Miller 2nd
	• Unanimous
	Next Meeting Scheduled for March 22—may be teleconference

4. Action Items			
Action	**Assigned**	**Due Date**	**Status**
1	Send NWTF application to hearing presenters	SH	1/22/15	
2	Hearing presenters—mark your calendar for March 1, 11:30, Helena Bryce to send guidance on presentation talking points	Bryce, Tom, Steven B., Jane, Amy, Steve T., Gary and Floyd (tentative), SH	1/22/15	
3	Follow-up with MTNHP re: invasive species data	BC/SH	1/22/15	Done
4	Provide Chuck w/ verifiers for other species if gap exists		n/a	
5	Relay assessment and summit feedback to Lisa	BC/SH	2/1/16	Meeting 1/22/16
6	Provide assessment feedback to Lisa	All	1/31/16	
7	Provide list of possible Summit attendees to Stephanie	All	2/5/16	
8	Revise Summit agenda based on meeting discussions	SH	1/25/16	Done
9	Summit committee to meet week of 1/25 Committee will identify buckets for breakouts	SH	1/28/16	Scheduled for 1/27/16
10	Invite potential Summit Speakers	BC	2/1/16	Barry Gibbs from Canada and Mike Ielmini confirmed